

## SkillPlan Workshops

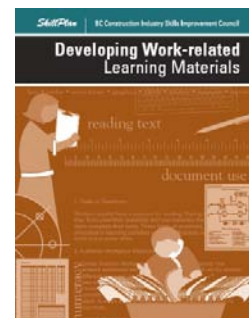
SkillPlan, one of the leaders in Essential Skills, is pleased to present these in-depth workshops for professional development. These workshops will help you attain the important skills required to better prepare and serve the industries and institutions in the area of Essential Skills.

### Workplace Materials Developer Course

Learn how to develop work-related learning materials that directly connect transferable reading, document use, and numeracy skills to workplace applications.

- Learn a strategy that workers can apply to workplace tasks.
- Understand complexity levels and their applications.
- Develop work-related learning materials similar to those on the *How do your skills Measure Up* website.

Next session: October 18 to 22, 2010 in Vancouver  
5-day course with an optional final assignment  
Certificates vary



### Connecting Workplace Needs and Essential Skills

Learn about the process of integrating Essential Skills into the workplace.

- Understand models for designing and delivering Essential Skills interventions.
- Learn how to engage employers.
- Connect the Essential Skills dots to the workplace.

Next session: December 7 to 9, 2010 in Vancouver  
3-day workshop with an optional final assignment  
Certificates vary



### Essential Skills Profiling Course

Ideal workshop for practitioners delivering Essential Skills applications in education and workplace settings.

- Understand the background and purpose of the HRSDC Essential Skills Research Project.
- Learn about the profiling methodology and how to create example tasks using complexity scales.
- Practice open-ended interviewing skills.

Next session: TBD  
4-day course with daily assignments  
Information certificate



For registration information visit [www.skillplan.ca](http://www.skillplan.ca) and go to Events and Services, Workshops.

## SkillPlan Online Courses

SkillPlan, one of the leaders in Essential Skills, is pleased to present these online workshops for professional development. These workshops offer practitioners ideas on how to use these resources in instruction and provide an opportunity to share ideas with colleagues.

### Numeracy at Work

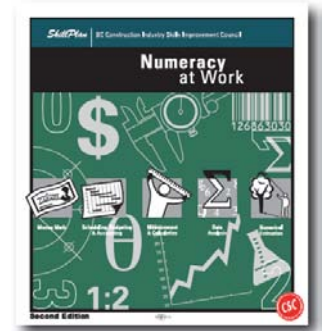
Learn how this resource can be a great tool for teaching your learners how numbers are used in workplace settings.

- Focus on examples of real workers completing job tasks for Money Math, Scheduling or Budgeting and Accounting Math, Measurement Math, and Data Analysis Math.
- Discuss how work applications can be used in instruction.

2-session course, each session 90 to 120 mins

Completion of a short assignment and final assignment for a certificate

Next Session: September 30 & October 7, 2010



### Reading at Work

Learn how this resource can increase the ability of your learners to locate information in simulated work tasks.

- Link instruction to workplace applications, particularly thinking about reading as information processing.
- Review transferable reading strategies by using the SkillPlan publications Workplace Reader and Facilitator's Guide.

3-session course, each session 60 to 90 mins

Completion of a short assignment and a final assignment for a certificate

Next Session: September 24, October 1 & October 8, 2010



### Thinking Strategies for Numeracy

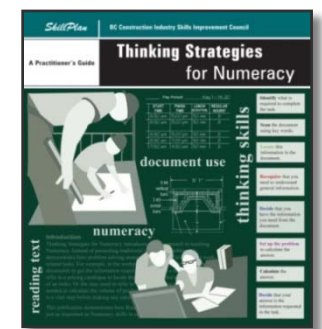
Find out how this resource can be a valuable tool for learners who need to practice work tasks that involve integrating reading text, document use and numeracy skills.

- Learn a strategy that workers can apply to many types of work tasks.
- Discover how the accompanying e-book can be used to visually illustrate the thinking process.

2-session course, each session 90 to 120 mins

Completion of short assignment and final assignment for a certificate

Next Session: November 9 & 16, 2010



For registration information visit [www.skillplan.ca](http://www.skillplan.ca) and go to Events and Services, Online Training. If you have a group of 3 or 4 practitioners, SkillPlan can schedule sessions to suit your availability.